

SOUTH CREAK PARISH COUNCIL

Minutes of a meeting of South Creake Parish Council held in the Memorial Pavilion on Monday February 3rd, 2020, at 7.30pm.

Present: Councillors, S Freakley (Chair), P Abbey, T Allen, R Chantree, P Collins, L Goodall, B Sexton, the Clerk, Sarah Harvey and seven parishioners.

1. The Chair welcomed all those present to the meeting.
2. Apologies
There were no apologies for absence received.
3. Declarations of Interest on Agenda Items
There were no declarations of interest declared.
4. Parishioner's Participation
Mr P Hart (Secretary, Memorial Pavilion Committee) reported that there were two new groups starting at the Pavilion, these being a Meditation Class and a Yoga Class. It was noted that the January Soup and Pudding Quiz Night was a success, raising £398 towards Pavilion funds. Mr P Hart (Secretary, Memorial Pavilion Committee) advised that a meeting of the Memorial Pavilion Committee was to be held in February to consider some changes to the building, these included reviewing the acoustics. Councillor P Abbey raised a concern on behalf of a parishioner regarding disturbance/noise issues that he was experiencing with agricultural machinery operating adjacent to his property.
5. Minutes
It was resolved that the minutes of the Parish Council Meeting held on Monday 6th January, 2020, copies of which had been circulated to members and were available in the Memorial Pavilion, be approved and signed by the Chairman.
6. Matters Arising from the Minutes for Information Only
The Clerk reported that Norfolk Police had been advised that Councillor P Collins had expressed an interest in attending an Area Inspectors Meeting, but that details of the meeting were yet to be confirmed.
It was noted that NGF Play Ltd had installed the foundations for the outdoor gym equipment and would likely be returning to install the six pieces of equipment on the 6th or 7th February.
7. Co-option
One candidate was proposed to fill the one casual vacancy. As the number of candidates equalled the number of vacancies, the vacancy was filled by a single composite resolution and Bob Rosen was duly co-opted on to the Parish Council. It was noted that the Borough Council would be advised that the casual vacancy had been filled and the relevant forms would be made available to the new Councillor to complete before the March meeting.
8. Open Spaces
 - a. **Cradle Seat Swings, Play Area** – the Clerk advised that NGF Play Ltd would supply and install two cradle seats for £328, including £40 for labour costs. It was noted that Wicksteed Leisure would supply and install two cradle seats for £250, excluding labour costs. It was considered and agreed that NGF Play Ltd should install the seats and be asked whether this could be carried out when installing the gym equipment, so that labour costs could potentially be removed. Councillor T Allen would supply original shackles for the swings when NGF Play Ltd attended the site.
 - b. **Dog Waste Bin, Hill Fort Site, Bloodgate Hill** – the Clerk reported that the Norfolk Archaeological Trust had received complaints from visitors about the extent of dog mess being left

around the site. The NAT had suggested that if they purchased a dog waste bin, whether the Parish Council could add this to their collection schedule. It was noted that the Clerk had gone back to the NAT to ask whether they would pay the annual sum for the collection and disposal of the dog waste by the BCKLWN and whether the BCKLWN had confirmed whether they would make a collection from the site. The Clerk was awaiting a further response and would update the Council at the March meeting.

9. Correspondence

The following correspondence had been received and the contents noted.

- a. **Norfolk Superhero Challenge, Annual Quadrathlon** - it was noted that this would take place on Saturday 27th June, 2020 and that all funds raised would go to the funding of specialist equipment for a playground at the newly built nook - a purpose built children's hospice for life-threatened children living in Norfolk (EACH).
- b. **Norfolk Constabulary, Special Constabulary Recruitment Event** – it was noted that the event would take place on Saturday 8th February at the Sandringham Centre at RAF Marham.
- c. Correspondence received since 30th January, 2020; there had been none received.

10. Highway Matters

- a. Councillor R Chantree advised that there were still a number of potholes that required repair along Southgate Road.
Councillor B Sexton reported that a manhole cover was missing along Bluestone Road.
SAM2 Data – it was noted that between 2nd December and 3rd February, whilst the SAM2 had been positioned on Burnham Road there had been 24,000 vehicles travelling at 35mph. The fastest speed had been recorded at 90mph and at 85mph (at 8.45m on 12th December).
Councillor B Sexton advised that one of the SAM2 required the attention of Westcotec Ltd.

11. Footway Lighting

- a. There were no issues reported.

12. Finance

- a. Accounts for payment under the Late Payments Interest Act 1998: there were none declared.
- b. Accounts for payment: It was resolved that the following accounts should be paid.
 - 101689 – Fletcher Gardening Services, Moles (Playing Field), Strimming Allotment Bank, Back Street (23/04, 07/06, 05/08) - £165.00
 - 101690 – Norfolk County Council, Safer Programme Membership - £30.00
 - 101691 – Clerk's Expenses (07/01 to 02/02/20) - £31.29
 - Standing Order – Clerk's Salary & Travel (February) - £214.76
- c. Finance received: It was noted that the following amount had been received during December.
 - Barclays, Business Premium Account Interest - £0.32
- d. Financial Statement: The financial statement for December 2019, was considered, approved and signed by the Chairman.
- e. **Grounds Maintenance Contract with TTSR Ltd** – the Clerk advised that costs had been secured for the two additional areas within the village that were potentially to be included in the contract for 2020. These being;
 - Area adjacent to Playing Field fencing, from Burnside to opposite Drey's Cottage (15 visits) - £150.00
 - Riverbanks from opposite War Memorial to roadbridge, Bluestone Road (7 visits) - £70.00The total contract value including the above costs totalled £3,755.32 (ex VAT). It was noted that fixed annual costs had also been provided for the following three years if the Council wished to agree to an extended contract.
It was considered and agreed that TTSR Ltd had provided an excellent service during 2019 and that the grass had been cut regularly and to a proper standard. It was noted that the sum budgeted for grass cutting for 2020 would cover the cost of the contract value. Therefore, it was considered

and agreed that a three-year term contract should be agreed with TTSR Ltd, to include the two additional areas.

Playing Field Hedging – it was agreed that Councillor B Sexton would make arrangements for the playing field hedging to be cut.

13. Planning Matters

- a. **Applications received** - there had been no new planning applications received.
- b. **Applications approved** - there had been no planning applications approved/refused.

14. Allotment Matters

- a. Councillor S Freakley advised that a site meeting was still to be arranged with a parishioner wishing to possibly rent an allotment and additional vacant land.
- b. **Matters for information only** – there were no matters raised.

15. Parishioner's Participation

A parishioner commented that the hedging around the playing field needed to be cut back substantially, as it was overhanging the road in many areas along Leicester Road, causing a hazard in particular for pedestrians. The same parishioner noted that a footpath that originally ran between the road bridge (The Green) to the junction with the B1355 was no longer in situ and had been used for parking in the past.

Councillor L Goodall noted that the Jack's Lane Community Benefit Fund was open for applications and that the deadline for bids to be submitted was in April.

16. It was noted that the next Parish Council Meeting would be held on Monday 2nd March, 2020 at 7.30pm.

With no other business the Chairman closed the meeting at 8.10 pm.

..... Chairman
2nd March, 2020