

SOUTH CREAK PARISH COUNCIL

Minutes of a meeting of South Creak Parish Council held in the Memorial Pavilion on Monday January 6th, 2020, at 7.30pm.

Present: Councillors, S Freakley (Chair), P Abbey, T Allen, P Collins, L Goodall, the Clerk, Sarah Harvey, County Councillor M Chenery of Horsburgh and six parishioners.

1. The Chair welcomed all those present to the meeting.
2. Apologies
It was agreed to accept apologies of absence from Councillors R Chantree (unwell) and B Sexton (personal).
3. Declarations of Interest on Agenda Items
There were no declarations of interest declared.
4. Parishioner's Participation
Mr P Hart (Secretary, Memorial Pavilion Committee) reported that the St Mary's Church Christmas Fayre and Soup Lunch followed by the Christmas Lights switch on had been a successful event and enjoyed by all. It was noted that 72 people had played Bingo on the 18th December which had resulted in profit for Pavilion funds of £567.24. During December, the Pavilion had also been used for the funeral wake of a 'villager' and had been attended by a lot of people. It was noted that a Soup and Pudding Quiz Night would be held on the 31st January.
Councillor S Freakley thanked the Trustees for their help in arranging the Christmas Lights switch on event and thanked all those involved in putting up and removing the Christmas Tree and lights.
5. Minutes
It was resolved that the minutes of the Parish Council Meeting held on Monday 2nd December 2019, copies of which had been circulated to members and were available in the Memorial Pavilion, be approved and signed by the Chairman.
6. Matters Arising from the Minutes for Information Only
The Clerk advised that the Parish Partnership Scheme bid had been submitted to Norfolk County Council and the application would be assessed at the end of March.
7. Casual vacancy
It was noted that the Chair had received a letter of resignation from Councillor J England. The Clerk advised that Electoral Services would need to be notified of the vacancy and they would advise of the process to be followed.
8. Open Spaces
 - a. **Asset of Community Value – Plume of Feathers** – Councillor S Freakley advised that following the December meeting it had been agreed to submit an Expression of Interest to bid for the community asset. Councillor S Freakley explained that in doing so, this could halt the for-sale process, if there were people wishing to buy the pub. Since the December meeting Councillor S Freakley had been informed by the Agent dealing with the sale, that there was positive interest in the pub. It was therefore considered and agreed that no expression of interest should be submitted to Eastlaw.
 - b. **Play Area Inspection Report** – the Clerk advised that the annual play area inspection had been carried out in December 2019 by Wicksteed leisure Ltd and that a copy of the report had been circulated to Councillors for their information. The contents of the report were noted, and it was

agreed that a cost to replace the cradle seats should be obtained in order for these to be replaced. This would be considered alongside Wicksteed Leisure's quotation at the February meeting.

9. Correspondence

The following correspondence had been received and the contents noted.

- a. Correspondence received since 2nd January, 2020;
 - **Norfolk Police, Area Inspector's Meeting** – it had been agreed that due to a poor response from Parish Council's wishing to attend the meeting, the deadline for responses had been extended until 31st January, 2020. Councillor P Collins expressed an interest in attending.

10. Highway Matters

- a. SAM2 Data – no further data was received.

Councillor P Abbey reported that a number of potholes that had been repaired along Front Street and The Green were starting to lift and required further repair work.

11. Footway Lighting

- a. There were no issues reported.

12. Finance

- a. Accounts for payment under the Late Payments Interest Act 1998: there were none declared.
- b. Accounts for payment: It was resolved that the following accounts should be paid.
 - 101688 – Clerk's Quarterly Expenses (7th October, 2019 to 5th January, 2020) - £29.22
 - Standing Order – Clerk's Salary & Travel (November) - £214.76
- c. Finance received during November: it was noted that no finance had been received.
- d. Financial Statement: The financial statement for November 2019, was considered, approved and signed by the Chairman.
- e. **Grounds Maintenance Contract with TTSR Ltd** – as the complete figures had not been received by the Clerk it was agreed that this should be considered at the February meeting.
- f. **Budget and Precept for 2020/21** – details of the budget and precept review for the financial year 2020-21 was presented and discussed. It was agreed to set a Net Precept figure of £15,248 for the financial year 2020-21. It was noted that the Net Precept combined with the Council Tax Support Grant of £88, would amount to a total Parish funding requirement of £15,336.
- g. **Rent Agreement, Land Adjacent to Playing Field** – it was noted that there was no further information available.

13. Planning Matters

- a. **Applications received** - there had been no new planning applications received.
- b. **Applications approved** - there had been no planning applications approved/refused.

14. Allotment Matters

- a. **Boundary issue between allotment land and property Fakenham Road** – Councillor S Freakley noted that there was an issue with the boundary of the allotments (at Leicester Road) and a property situated on Fakenham Road. Following a site visit, it was noted that a portion of allotment land had been encroached upon. It was considered and agreed that the property owner should be asked to reinstate their boundary to the line shown on the Land Registry documents and that a period of six weeks should be given to make the relevant changes. It was agreed that the Clerk should write to the property owner advising them of the Council's decision. Councillor S Freakley stated that the whole process had been extremely stressful and had taken up a large amount of time.
Vacant Land, Back Street – the Clerk advised that prior to Christmas an expression of interest had been received from a parishioner regarding an allotment and use of an additional space to possibly keep bees/plant fruit trees. It was noted that the vacant area to the rear of the allotments at Back Street could be a suitable area of land for these purposes. It was agreed members of the allotment subgroup would meet up with the parishioner to further discuss their requirements.

- b. **Matters for information only** – Councillor S Freakley advised that a parishioner had expressed an interest in taking over an allotment at the Back Street site that was currently tenanted. It was noted that the allotment in question had been unattended for some while and it was agreed to contact the tenants to ascertain whether they wished to retain the allotment. The Clerk advised that the tenants had now confirmed that they wished to continue with the allotment and had explained that due to illness they had been unable to maintain it regularly but hoped to rectify this over the coming months.

15. Parishioner's Participation

There were no comments made.

16. It was noted that the next Parish Council Meeting would be held on Monday 3rd February, 2020 at 7.30pm.

With no other business the Chairman closed the meeting at 8.25pm.

..... Chairman
3rd February, 2020